



# FINANCIAL AID VERIFICATION

It is the responsibility of all students chosen for verification to submit the required verification documentation.

Pivot Point does not award federal, Title IV aid, or permit the student from beginning classes until the verification process is complete.

On the rare occasion that a student is selected for verification after being awarded Title IV aid, the student will be subject to all the rules and requirements of verification as those applicants who were selected before being awarded.

If the student's federal Title IV aid eligibility changes as a result of corrections made through the verification process or by the students (online), the student will be responsible for any reduction to their Title IB aid.

Pivot Point will notify the student in writing, if any changes to his/her Title IV aid within 5 business days of the date the institution received the corrected ISIR. All Title IV aid changes will also be reflected on the student's payment plan.

Types of documents that may need to be submitted:

## INDEPENDENT STUDENTS

- 2017/2018 Verification Worksheet for Independent Students
- A copy of your 2015 Federal IRS Tax Return Transcript if applicable. You can obtain a transcript of your federal tax return by visiting [www.irs.gov](http://www.irs.gov).
- If you did not file a tax return but earned wages, submit your 2015 W-2(s).
- If your spouse did not file a tax return but earned wages, submit his/her 2015 W-2(s).
- If you were divorced or separated at the time the FAFSA was filed and you filed a "joint tax return", submit copies of you and your spouse's W-2(s) and all schedules submitted with your federal tax return transcript.

## DEPENDENT STUDENTS

- 2017/2018 Verification Worksheet for Dependent Students
- A copy of your 2015 Federal IRS Tax Return Transcript if applicable. You can obtain a transcript of your federal tax return by visiting [www.irs.gov](http://www.irs.gov).
- If you did not file a tax return but earned wages, submit your 2015 W-2(s).
- A copy of your parent(s) 2015 IRS Tax Return Transcript if applicable. They can obtain a transcript of their federal tax return but earned wages, submit their 2015 W-2(s).
- If your parent(s) did not file a tax return but earned wages, submit their 2015 W-2(s).
- If your parent is remarried, please also include a copy of your step-parent's 2015 IRS Tax Return Transcript (if they filed separate returns).
- If your parents are divorced or separated and filed a "joint tax return", please submit copies of their W-2(s) and all scheduled submitted with their IRS Tax Return Transcript.